

**Notice n.º 277/2022****(Published in Diário da República, 2.ª Série, page 281, March 15<sup>th</sup> 2022)**

**Summary:** Recruitment to fill a job position, in the category of Associate Professor at NOVA Medical School of NOVA University of Lisbon, in the academic field of Clinical Medicine, with relevant professional experience in Neurology.

In accordance with Article 39 of the Careers of University Teaching Staff Act (“ECDU”), approved by Decree-Law N.º 448/79 of November 13, amended and republished by Decree-Law N.º 205/2009, of August 31, published in the Portuguese Official Gazette, Diário da República (DR), 1st series, N.º 168, of August 31, 2009, in its current writing, by delegation of powers, the Dean of NOVA Medical School (NMS) of NOVA University of Lisbon (UNL) Professor Doctor Helena Cristina de Matos Canhão, makes it known that a documental application is open for a period of 30 working days, counting from the day immediately following the publication of this Notice in Portuguese Official Gazette, Diário da República, to fill one (1) position of Associate Professor of NOVA Medical School in the Academic field of Clinical Medicine with relevant professional experience in Neurology.

The opening of the present procedure, as well the jury nomination, was authorized by rectoral order of October 22, 2021.

The present procedure is documental, has an international character and is governed by the provisions contained in the articles 37 and following of ECDU, as well as by the Regulation of Applications for the University Teaching Career of NOVA University of Lisbon, published in the Annex to Dispatch N.º 3012/2015 (DR, 2nd series, N.º 58, of March 24) and by Order N.º 9086/2011, of July 15, amended by Regulation N.º 609/2017 of November 28, which approves the Regulation of Teaching Career Applications of NOVA Medical School - NOVA University of Lisbon.

In compliance with indent h) of article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and professional advancement, scrupulously taking care to avoid any form of discrimination.

**I - Admission requirements:**

1. Comply with the general admission requirements for recruitment into public functions.
2. Under the terms of article 41 of the ECDU, a PhD degree for more than five years in medicine is a requirement for applying to this application.

**II - Other requirements:**

1. Candidates must hold a bachelor's degree in medicine or a master's degree (integrated master's degree in medicine).
2. Candidates must have a curriculum that demonstrates a solid clinical teaching profile in the field of Neurology and experience in clinical research, including the management of research structures.
3. Candidates must have clinical and research experience in cerebrovascular disease.
4. Preference is given to candidates holding the title of Aggregate.
5. Candidates must be fluent in spoken and written Portuguese language at a level that allows the assignment of teaching service, without any communication limitations in this language.

**III - Workplace:**

NOVA Medical School | NOVA University of Lisbon - Campo Mártires da Pátria, 130, 1169-085 Lisboa – Portugal.

**IV - Application submission:**

1. Candidates will present their application requests, preferably in digital format, in person at the Scientific Council of NOVA Medical School, located at Campo Mártires da Pátria, 130, 1169-085 Lisboa, or by mail, using the form available on the Academic Service and online at <https://www.nms.unl.pt/pt-pt/nms/junte-se-a-nms/recrutamento?category=4345> ;

2. The documents supporting the application must be submitted by the thirtieth working day, counting from the day following the date of publication of this Notice in the Diário da República (Portuguese Official Gazette).

**V - Application instruction:**

1. The application must be instructed by completing the respective application form, which is available online at <https://www.nms.unl.pt/pt-pt/nms/junte-se-a-nms/recrutamento?category=4345>, where the candidate should express his/her consent so that communications and notifications, within the scope of this tender procedure, can take place by email, indicating the respective electronic address.
2. The application process must be accompanied by the documentation indicated below, which must be presented in Portuguese or English, requiring fluency of Portuguese language:
  - a) Certificate attesting the PhD Degree obtained more than five years ago;
  - b) Proof certificate of aggregate title;
  - c) 3 copies, in digital format (pdf) or in print, of curriculum vitae candidate's, with an indication of the work carried out and published and the activities performed by the candidate, with regard to all functions that belong to university professors, mentioned in article 4 of the ECDU;
  - d) 3 copies of each published works, mentioned in curriculum vitae, preferably, in digital format (pdf), namely the most representative ones, with regard to their contribution to the development and evolution of the disciplinary area for which the application is open;
  - e) Declaration, under commitment, that if the jury chooses to request the documentation indicated in the previous paragraphs or any other scientific documentation mentioned in the candidate's curriculum vitae, in paper format, it must be delivered to the jury within 10 working days;
  - f) If the candidate does not have Portuguese nationality or is from a country where the official language is not Portuguese, the respective application process will include an internationally recognized

certification of the domain of Portuguese language at a level that allows teaching in that language.

3. Documents attesting to the general requirements for recruitment in public functions may be replaced by the declaration provided in the form, referred to in point 1.
4. The lack of any supporting documents that cannot be supplied ex officio will determine the rejection of the application.
5. Candidates must organize their curriculum vitae in accordance with the systematic of point VI of this Notice.

#### **VI - Rating Criteria:**

The criteria, indicators and weights for evaluating candidates are as follows:

**1. To assess scientific performance, development and innovation, the following indicators will be considered - 50%:**

- a) **Scientific Production** - Quality and quantity of scientific production in the areas of Neurology (books, articles in journals, communications at conferences), expressed by the number and type of publications, and for the recognition given to it by the scientific community (translated in the quality of the places of publication and in the references made to them by other authors), and when applicable, by the ability to translate the research results achieved. - **20%**;
- b) **Scientific activity** - Quality and quantity of scientific projects in which he/her participated, and the results obtained in them, form and evaluation of funding, framework in the scientific strategy of the Research Units, with relevance being given to the coordination of projects and participation in national and international networks – **10%**;
- c) **Building of scientific teams** – Ability to generate and organize scientific teams, direct research units and conduct postgraduate projects, with emphasis on the supervision of postgraduate, doctoral and master's students – **10%**;
- d) **Intervention in the scientific community** - ability to intervene in the scientific community, expressed through the organization of events, collaboration in the edition of journals, publication of review articles or

book chapters, presentation of lectures by invitation, participation in academic juries, scientific awards juries, participation in commissions, scientific organizations or networks, etc., with particular emphasis on intervention at the international level – **10%**.

**2. To assess pedagogical ability, the following indicators will be considered - 20%:**

The assessment of the candidates' merit, in this perspective, will consist of the following parameters and will focus only on the effective and institutionally documented teaching activity in higher education institutions, with implications for the distribution of official teaching service, giving greater weight to teaching experience in bachelor's or Integrated Master's Degree in Medicine.

- a) Teaching activity – **10%**;
- b) Pedagogical production – **2%**;
- c) Pedagogical coordination – **5%**;
- d) Dissemination of knowledge in the community – **3%**.

**3. In the evaluation of other relevant activities (academic and university extension management) the following indicators will be considered – 10%:**

- a) Participation in scientific, pedagogical or institutional management activities – **4%**;
- b) Participation in clinical university extension activities in Neurology and the Hospital Career, including Coordination or Direction of Hospital Units or Services, or Boards of Scientific Societies – **4%**;
- c) Participation in dissemination activities, transfer of knowledge or technology, contributing to the university's mission – **2%**.

**4. In evaluating the Pedagogical Report, the following indicators will be considered - 20%:**

The evaluation of the report will consider the current content, the quality and adequacy of the program, the proposed operating method and the

recommended bibliography, as well as the framework presented for the discipline and the structure and clarity of the exhibition.

## **VI - Jury Composition:**

### **Chairman of the Jury**

Doctor Helena Cristina de Matos Canhão - Dean at NOVA Medical School of NOVA University of Lisbon.

### **Jury Members**

Doctor Nuno Jorge Carvalho Sousa – Full Professor at Medicine School of Minho University;

Doctor Maria Isabel Jacinto Santana – Full Professor at Medicine School of Coimbra University;

Doctor José Fernando da Rocha Barros – Invited Full Professor at Abel Salazar Institute of Biomedical Sciences of Porto University;

Doctor Fernando Eduardo Barbosa Nolasco – Full Professor at NOVA Medical School of NOVA University of Lisbon.

Doctor Fernando Miguel Teixeira Xavier – Full Professor at NOVA Medical School of NOVA University of Lisbon.

## **VII - Assessment of applications:**

1. After the application deadline, the jury meets to assess and rank the candidates.
2. Based on the assessment of the curricula, their suitability to the scientific area where the applications is open, the other tenders and the classifications awarded, according to the indicator criteria and weighting provided for in point VI above, each member of the jury presents a justified proposal for admission (classification equal to or greater than 50) or exclusion (final classification less than 50), in absolute merit, for each of the candidates.
3. Candidates who have a favorable proposal for admission of most of the members of the jury are admitted to the application.

4. Once the admitted candidates have been determined and based on the classifications referred to in indent b) of N.º 6 of article 16 of the Regulation of the University Teaching Career Applications of the UNL, each member presents a written opinion with the ordering of the admitted candidates.
5. The ordering of the admitted candidates is done by voting of the members, respecting the ordering presented in the opinion referred to in the previous number, in accordance with paragraphs a) to f) of N.º 11 of article 16 of the Regulation of the University Teaching Career Applications of the UNL.
6. If any candidate is not admitted, they will be notified to pronounce, under the terms of the Administrative Procedure Code.

And for the record, this Notice was drawn up.

NOVA Medical School of NOVA University of Lisbon, 08/02/2022 – The Dean,  
Professor Doctor Helena Cristina de Matos Canhão